Reflections, Reports and Textbook Homework

Written work lengths vary- check each assignment’s directions. When finished, check your WORD COUNT. This is an option that you can turn on for most word processing apps. If you don’t know how to do so- ASK. Be advised that turnitin reports a word count to the teacher for each assignment. HOWEVER, Miss Pilon also counts lines and estimates your words. If there is ever a discrepancy, you will have to show her your original work **on your iPad.** If you work on a computer somewhere, email the work to yourself when you are finished.

Use a standard 12 pt. font- no bold, italics, cursive, cutesy. None of that changes a word count. Textbook homework may be single-spaced, but must leave a blank line between questions for teacher correction use.  
  
Good usage of the English language contributes to your grade. Your software has a spell check and a grammar check. Use them. If you tend to lose points for this, go back to turnitin and click VIEW on the assignment. Turnitin will show you your rudimentary English errors. You can correct them and resubmit. Of course, there’s no time for that if you are submitting five minutes before the assignment is due.

Reports **must** include a works cited. Websites must be cited appropriately using MLA guidelines. That includes images or maps that you insert. 'Google images' is not a citation. An example of a correctly cited google image:

"Judean Mountains". Google Images. Google Images, Inc., 2019. Web. 15 August 2019.  
   \* replace information appropriately \*

All written work is submitted to [turnitin.com](http://turnitin.com/) as iPad cut & paste OR a single file upload. Reports submitted as a PDF, Pages, OpenOffice, or Works file cannot be reviewed by turnitin and/ or opened by the teacher and will earn a zero. If you work in one of those formats, save it as a WORD file before uploading- then upload the WORD file. Written work submitted as e-mail attachments or printouts will not be accepted.

The first line of any written work will be the student's name ONLY. Do not include any other heading- **nothing**- no date, class name, teacher name, country of origin, favorite color, or position you play in your sport. It is online work coming from you into a folder specifically created for the assignment. That’s enough for me to grade with.

Turnitin e-mails students a confirmation when work has been posted. This allows a student to see a similarity (or plagiarism) score. **Original work which has a score over 30% will not earn credit.** Students are encouraged to submit early enough to allow time for revision and re-submission, if necessary. Textbook homework is the only exception. As students are encouraged to work from the assignment "template" posted by the teacher, similarity scores will run higher. **If this "template" work has a score over 60% it will not earn credit.** Simply put, this means that Miss Pilon wrote more of the assignment in her directions than the student did in his/her answers. If a student does not work from the "template" then the 30% rule applies.

Be aware that as other students upload work, your similarity score may go up. As a guideline, your first submission score should be approximately half of the limit.

Be advised that turnitin.com will compare your work with your classmates, previous SMCC freshmen work from any class year, Wikipedia and the Web at large. Cheating earns a ‘zero’ and school consequences.